1. **PRESIDENT’S REPORT:**
President Paul Bourbeau opened the meeting at 11:32
Introductions were made.
Minutes: There was an erroneous name in the attendee list for the August notes (it has been removed). Jonathan moved to accept with correction; Helen seconded; approved.

2. **NE Regional Council meetings 2020**
   Feb 12, April 29, August 26 (possibly omitted or by conference call), and TBD in Vermont

3. **Finances**
4. Tom moved, Jonathan seconded approval of financial report.

5. **Grassroots**
   Grassroots dinner will be on Wednesday, Feb. 19, 6:30 pm, at CALCASIEU, 930 Tchoupitoulas Street, New Orleans, LA. It will be about $92 per person. Approved. CI will arrange.

6. **OFFICERS and COUNCIL LISAISONS 2020**
   The board officers for 2020 were voted on: Helen Fantini AIA, President; Elizabeth Cox AIA, President-Elect; Michael Lassel AIA, Secretary-Treasurer. Moved by Judy, second by Alan. Approved.

   We also welcomed Caitlin Osepchuk AIA as the 2020-2021 Young Architects Regional Director (YARD).

7. **AIANE Awards & Annual Meeting**
   The AIAVT Board decided that hosting a local conference and the AIANE Conference in one year is too much. So they will just have the AIANE Conference in the fall. They are thinking about a charrette model as a way to give attendees something hands-on and as a way to engage with community. It might be in Brattleboro or Bennington to make it more accessible to other NE AIA members. (Need to be aware of Jewish holidays when picking out the date.)

8. **STRATEGIC COUNCILOR REPORT**
   Peter wrote a 3-page memo on the Regions Task Force work. It includes some frequently asked questions. They will continue to work on it through March 2020. It will be seen at the SC meeting in December. Then will revise.

   SC reps will be sending government and advocacy report on climate change initiatives on the AIA Board.

   Mike:
   KLA Meeting talked about Big Move: focusing on climate change’s impact, decarbonizing buildings and making architects as leaders. Should be major part of firm’s work. How do you make that Big Move?

   Tom Hartmann applied for AIA Board Finance Committee. Danielle is on the AIA SC Strategic Planning Committee.

9. **RAD**
See attached.

10. YARD
Katelyn reported that there were 39 Recipient firms this year in the Emerging Professionals Friendly Firm program. There was great representation from every component, except for Central MA, which had not submissions. Results are at: http://aianewengland.org/ep-friendly-firm-awards/
See attached report

11. SMALL FIRM EXCHANGE
Mike has been sending quarterly reports and key pieces of information.
Climate change toolkit...Gunnar is helping on that: specifically oriented to small firms.
The other component they are addressing is Practice: how to look at software, healthcare, etc.
Here is a link to the SFx website with most recent items emailed and to the newsletter: https://network.aia.org/communities/community-home?CommunityKey=5dccd29e-2089-48ae-8452-471d5068b76d

12. DISCUSSION
1. Equity, Diversity, and Inclusion
Mike mentioned THE challenge in telling someone what they did is inappropriate...sometimes contractors other adjunct professions coming in, etc. are the people who need to be confronted. But in the architectural offices, at least his office, things seems pretty good. He thinks the Guides should go out to these other groups.

Ethan: Diversity, Sexual harassment policy was part of the accreditation process. Is there a way to extend that policy out to firms as a model policy.

HSW component to this? Anything to do with EDI does earn HSW credits.
Can you read Guides and self-report?
If taking a course or reading the Guides was required to renew licenses everyone would read it.

Helen will follow up with this conversation in 2020.

2. Sea level rise in New England.....some notes
Some cities getting together to see what impact sea level rise will have on them. How do we establish a dialogue with planners.... Alan: discussion has to start at the planning level.
How do we educate the public to reach out to architects before they even begin.

AIA Resiliency group: Mike was on a recent call. AIA is going to roll out resiliency information to firms.
Tom: there is a new resiliency certificate available through AIAU.
It will be interesting when assessments of buildings decline because of flood threat.

Gail told us about the Municipal Vulnerability Preparedness grant program (MVP) in in Mass. It is focused on building resilience in 351 communities in MA. It’s mandated that all of them have to have a MVP provider by the state and have a mandatory workshop to address resiliency.
Workshops are funded by the state. There is a hazard mitigation and vulnerability report for
each location. Then one low hanging project gets funding. The fact that they are starting to identify and provide some funding is a big turn around. RI is looking at this program.

Boston planning and development authority is currently planning to put in a resilience overlay zoning district for Boston. Property owners in that area have to comply and upgrade to this zoning overlay district.

In Portland some resiliency regulations are a requirement of city insurance policy: i.e. first floor must be 2 feet above the flood plane.

New york City has a guide on build a zoning amendment for resiliency: different street scape methodology on how to achieve a height different and still keep the street scape.

Gail: how many states have disaster assistance programs?

13. **ADJOURN**
   Meeting adjourned at 3:10

**PLEASE SEE ATTACHED REPORTS**
New England RAD Report
Gail Kubik, Assoc. AIA
Regional Associate Director (2019-2020)

National Update

- NAC Knowledge Work Group
  - Submitted a half-day workshop proposal for A’20 Conference titled Professional Resilience: A Field Guide to Navigating Non-Traditional Practice.
    - The workshop will investigate the ‘knowledge gap’ of talent seen throughout practice and deconstruct the evolving impact non-traditional practice has had within our office environments, with the goal of assisting attendees in developing their “Professional Resilience”.

Regional Update

- Circulated a survey to evaluate regional EPNet experiences with EP member engagement in ‘service’ oriented programming and the role digital resources may play in assisting with future programming.
  - Survey was circulated to (5) AIA regions: New England, New Jersey, South Atlantic, Gulf States & Illinois.
    - Responses were received from 14 out of the 16 states among the regions specified.
    - Survey captured data related to how EP programs are advertised, attendance rates for in-person vs. digital events, and Associate member involvement in regards to ARE vs. non-ARE programming.
  - Fun Fact: The regions reported that Associate members most attend digital programming when the topic is focused on ‘Architectural Practice’, with the topic of ‘Sustainability’ being the second most attended.

Local Update

- EP Leader Spotlights on AIA New England’s Instagram account (@aianewengland)
  - Posted a Spotlight for the CT EPNet Co-Chair Adrienne Nelson.
  - Next Spotlight will feature NH EPNet Co-Chair Kyle Wheeler, as well as Strategic Council Rep. Danielle McDonough.

Goals and Next steps

- Develop graphics for findings from regional survey.
- Keep collaborating with the YARD on closing out this year’s EP Friendly Firm survey and awards program.
- Continue creating Instagram EP Spotlight for AIA New England EPN Chairs and component leadership.
October 5, 2019
AIA New England YAF Report
October Council Meeting
Report by: Katelyn Chapin, AIA, YARD
Instagram: @aianewengland
Twitter: @YAFnewengland

- YAF Updates
  - Community focus group
    - Working with AIA graphics team to create graphic templates
    - YAF is working on toolkits: How to start your own Emerging Professional Committee, How to host a recently licensed celebration, How to run an Emerging Professional Friendly Firm Program, How to run a Practice Innovation Lab
  - A’20
    - Submitted proposal in collaboration with the YAF and LRFT: Mini MBA Mastering the Business for Emerging Professionals
    - Connection Magazine – Q3 magazine published: https://issuu.com/youngarchitectsforum/docs/2019_q3_redefining_purpose

- YARD / RAD Collaboration
  - 2019 AIA New England Emerging Professional Friendly Firm Program
    - Facts:
      - Survey opened 2 ½ weeks: August 28th – September 16th
      - 2019: 46 valid entries; 2018: 43 valid entries
        - AIA CT: 10 entries / AIA Maine: 5 entries / AIA NH: 3 firms
        - AIA RI: 2 firms / AIA VT: 3 firms / AIA WM: 3 firms / BSA: 20 firms
        - AIA CM no entries
      - 2019: 39 recipient firms; 2018: 36 recipient firms
        - AIA CT: 7 entries / AIA Maine: 5 entries / AIA NH: 3 firms
        - AIA RI: 2 firms / AIA VT: 3 firms / AIA WM: 2 firms / BSA: 17 firms
        - AIA CM no entries
      - AIA New England website
        - Post celebration, host a summary of the program and firm logos
        - Post celebration, host infographics of selected survey questions
  - Social Media
    - Instagram: @aianewengland
    - Spotlights – highlight regional representatives – YARD, RAD, Strategic Council, COF rep
      - Upcoming: CT: Adriene / NH: Kyle / COF rep: Nancy / Strategic Council: Danielle
      - October 30: RI: Kaitlin and VT: Lealoni / AIA Strategic Council #2 Judy
      - November 30: Western MA: Garrison / ME: Kathryn / Central MA: Megan
      - December 30: AIA Strategic Council #2 Judy / COF rep: Jim
      - January 30, 2020: AIA Strategic Council #3 Tom / new YARD
      - February 30, 2020: BSA: Chris and CT Aiden
      - March 30, 2020: NH Margaret
    - Twitter: @YAFnewengland / @AIANERAD

- EP Groups in New England
  - No conference call this quarter

The Young Architects Forum is a Committee of The American Institute of Architects