AIA New England Regional Council

AIANE Regional Quarterly Board Meeting
BSA

Aril 27, 2016
Noon

Present:

Judy Johnson AIA	President, AIANE
Peter Kuttner FAIA	NE COF liaison (BSA)
Elizabeth Cox AIA	YARD (BSA)
John Robinson AIA	AIA Resilience and Disaster Asst. Committee, NE Rep (WMA)
Alan Lagocki AIA	AIANE Secretary/Treasurer (CT)
Glenn Gregg FAIA	NE COF liaison (CT)
Jeannette Schram	Exec. Director, AIAME
Jen Zolkos	Exec. Director, AIARI
Katie Wetherbee Wise Assoc. AIA	RAD 2015-2016 (ME)
Michael Hoffmann AIA	NE AIA Strategic Council Representative (VT)
Rich Connell AIA	NE AIA Strategic Council Representative (CT)
Lorin Starr	Executive Director, AIA WMA
Eric White	Executive Director, BSA
Conor MacDonald	BSA
Tim Brewer AIA	President, AIACT
Carolyn Isaak, Hon. AIANH	Exec. Director AIANH and AIANE
Rob Tillotson AIA	President, AIAME
Tamara Roy AIA	President, BSA
Helen Fantini AIA	President, AIA WMA

1. **Call to order:**
   Judy opened the meeting at 12:07. Alan motioned to accept minutes, Elizabeth Cox seconded. Minutes of the February 3 meeting were approved.

2. **President's Report:**
   Judy reminded people of our mission statement and values and reviewed them. Important to keep in mind as we talk about restructuring and finding a new Executive Director. We have worked hard refining these over the last few years.

   We've been trying to wrap our arms around the budget and dues components pay to AIANE vs benefits and service to our members.

   At the last meeting ED's were asked to meet about ED job description and NE Structure. Currently we are an Unincorporated Non-profit Organization. The ED's made a recommendation to change

the AIANE structure to that of a Partnership/Affiliation. Eric spoke to this and explained the distinctions.

Peter moved to change to partnership and form a committee to create an MOU. Rich Connell seconded. MH asked about the financial ramifications. Each person will be covered by individual chapters D&O. As a body we are not vas vulnerable to suites.

A MOU needs to be developed for the next board meeting. If drafted prior to the meeting, everyone could go to their chapter and get authority to vote on it. CI will check to see if we need to vote on this at the annual meeting. One negative would be that a chapter could opt out more easily.

The major options are to either think about going all in as 501c6 or be a partnership. We should check with an attorney as we dissolve current status.

Vote: all in favor.

Committee: Eric White will do first draft. Will send to Executive Directors to bring before Chapter Boards.

3. **Budget and ED**

Judy explained the handout showing ED decreased duties and budget options as a starting point for conversation. MH: If we do send anyone to an AIA event, it should be Grassroots.

Eric: also important to think of role of the organization and how to support that. Could look at this as Chapters would determine a fair way to cover these expenses.

Job: someone familiar with AIA, minimum job description.

Discussion about ED, budgeting, reserve drawdown. Why don't we fund organization out of reserves and give everyone a dues holiday for a couple of years: MH. Reduced dues is another option. Lorin: Everyone gets one year of dues back…..

Keep YARD, and RAD at current level.

Judy: Let's add website back to ED job description, make it $6,000 and see what kind of interest we get with that. Create job description. Move forward with job description. MH moved. Alan seconded. CI will write job description and distribute to other executive directors to advertise. Approved.

Executives will review budget, dealing with reviews.

4. **Strategic Council Representatives Report:**

Rich: since last meeting attended Grassroots and had a meeting after that.
Align AIA National: National is pulled in a lot of different directions; need to find intersections and overlaps. Get them more horizontally organized. Strategic Council is still a little concerned about distance between Board and Strategic Council, which means getting response back to the membership.

5. **Convention: AIA By laws**

16-A. Language in bylaws had to account for overlap with new governance structure. So this changes language to remove referent to the way the system was and make it current.
16-b. Giving secretary to make exceptions to waivers. It would be with exceptional circumstances that if a person were fully retired and under 70 could get a waiver.
Intern declaration policy: people running for National office and doing Institute business, that you will not have unpaid interns.
6-7 9 11 resolution
pro forma resolutions
16-2 Interns name: NAC and YAF have made opinions. NAC wants it to be inclusive of people who want to be in the profession but not architects. Lots of discussion.
16-3 World trade center.

6. **Candidates**

Candidates: Discussion of candidates. NE will gather after speeches and questions to caucus. Everyone who is voting should show up for speeches and the caucuses.

7. **Annual Meeting**

Maine handed out save the date card. Will be a hybrid. Oct 2 is one program. Several programs on Saturday. Design Awards on Friday night.

8. **COF:**

Glenn Gregg: meet every six weeks in CT. Help them with their submissions. Creating a mentoring program that will hopefully be helpful with the business of architecture and opening your own firm. Have several volunteers on the Fellows side; 35-36 in CT. Will help with other chapters if possible.

Demystifying Program is June 8 at BSA at noon. Peter K and Diane Georgoulus, juror last year, will be there.

Peter: College of Fellows has fall meeting in Providence, RI this fall, September 29. He will resend COF call

9. **RAD**

Had annual meeting in Detroit, which she attended. She's on member engagement committee. 100% of NAC members are donors to ArchiPAC!

10. **YARD**

Elizabeth is on the Public relations group and reaching to emerging professionals in our region and finding out what events are going on. Developing four tools for development of young architects. Exec. MBA, AIA Design well is an app for mobile devices to connect to statistics to measure design. Still in draft form.

AIA Central states gave a presentation on a program "Emerging Professional Friendly Firm" award. If we wanted to do this, it would put a stamp of approval on firms who are supporting good payment, equitable family leave, etc. Firms get a button to put on their websites, etc. It's an application process.

Will draft something up to discuss further at the next meeting; send around a little ahead of this. Katie and Elizabeth will work on this together.
Also see separate report

11. **National Disaster Committee:**
    - Annual meeting two weeks ago in Portland. Bringing forward a revised updated handbook for disaster assistance. NH has gotten MOU with the state, and there is a group at BSA working on setting up committee.
    - MA Engineers for Disaster Assistance has moved forward and presented MOU to state people, which was not received well. This group is not focused on being inclusive, engineers only, primarily interested in being first responders. John proposes that we continue with our own and try to bring the program forward to this group that way. Maybe at end of summer ready to approach the state again.
    - Resilience is everyone's watch list. AIA Disaster Assist committee and resilience committee will probably morph to one group.

12. **AIANE RAD and YARD positions, 2017**
    Katie made a few changes to the position. CI will finalize and send out to ED's. Yard terms will extend an extra term so that the RAD and YARD are not on the same schedule. E willing to take on another year and put call out next year. John R moved, MH seconded to have Current YARD term extended for one year to put RAD and YARD terms on alternate schedule.
    Approved.

13. **New Secretary Treasurer**
    Start thinking of new secretary treasurer. BSA, Central MA, or NH are good bets. Please check with your board members. CI to send email to executive directors.

14. Motion to adjourn by Alan moved, Rich seconded, 2:46 pm