

# MINUTES: AIANE Quarterly Meeting

Boston Society of Architects

August 22, 2012, 12-3 pm

Present:

Greg Spiess AIA	AIANE President-Elect (RI)
Michael Hoffmann AIA	AIANE Treasurer (VT)
Mike Warner AIA	President, AIARI
Lorin Starr	Executive Director, AIARI
Casey Nicholson AIA	NE RAD (BSA)
Nicole Martineau AIA	YAF Liaison (NH)
Dale Doller AIA	President, AIANH
Peter Kuttner FAIA	Guest
Mohamad Farzan AIA	AIA Regional Director (RI)
Greg Ames AIA	AIA Regional Director (CT)
Glenn Gregg FAIA	NE College of Fellows (CT)
Rich Connell AIA	President, AIACT
Mike Davis AIA	President-Elect, BSA
Ann Fienman	Managing Director, BSA
Diane Harp Jones	Executive VP, AIACT
Carol Gillis AIA	Immediate past president, AIAME
Chris Walsh AIA	President, AIA CMA
Sho Ping Chin FAIA	AIA Regional Director Elect (BSA)
Bill Whitlock AIA	Small Firm Roundtable Reg. Rep. (BSA)
Carolyn Isaak	Executive Director, AIANH, AIANE
Martha Montgomery AIA (by phone)	

## **1. President's Report**

Greg Spiess opened the meeting at 12:12 pm.

MH moved to accept the minutes from the May 2 meeting. Seconded by GA. Approved.

Dates for next year's AIANE Board meetings were set for: March 6, June 5, Aug 21, Nov. 13 or 20 (Ann has confirmed that the last date will be November 20).

## **2. Nominating Committee**

GA reported that there are two positions to be filled this year, secretary treasurer and Mohamad's shadow (for the 2014-16 term). Sho Ping Chin was voted in last year to take over Greg's spot starting in 2013. Greg S. requested that interested parties contact him or Mohamad. As of now, MH is interested in serving as Regional Director. Diantha Korzan from VT is interested in serving as secretary/treasurer. Nomination Committee will finalize nominations and send list to CI to distribute to components 30 days prior to annual meeting (So by September 18).

## **3. Regional Directors' Report**

Finances: Audit found everything to be clean, no issues. AIA National ended year in good condition.

Repositioning of the institute: AIA hired a consultant to help look at AIA in a broad sense. They are looking into a lot of things very deeply. Members should take the time to look into this. Mohamad is serving on the committee. There was a presentation at the CACE meeting and it was well received. The group is looking at how AIA presents its self to the world, what architecture and architects are about, and how to convey that information to the public.

Documents: Making progress on ACD5, although slowly. Will get demo next month at board meeting. They are behind schedule and have some budget issues.

#### **4. Annual Meeting**

The Annual Meeting is Oct. 19-21 in Burlington, VT. Program has been mailed out. Registration is available. Book rooms early. Over 225 entries in the awards program; 80 entered in the People's Choice awards, which will be exhibited downtown. The submissions are being juried today in Vancouver.

#### **5. Regional Associate Director's Report**

Casey is leaving for South Korea at the end of the year. She will be teaching English to middle school children. The National Associates Committee had fairly quiet summer, but they have a lot coming up in the fall. They are looking at retooling themselves a little bit and have an orientation meeting in November for new RADs.

James Evrard (this year's shadow) has been laid off and is now moving back to Missouri, so has had to resign. Derek, the other applicant from last year, is still interested. Casey asked the board if they want to accept Derek or go through a new call for applicants. Mike Davis moved to appoint Derek as RAD for 2013-2014. Greg S seconded it. Approved. Casey will notify him and Russ will confirm officially with Derek. CI will write letter to notify National.

#### **6. Young Architects Liaison Report**

Nicole and Casey have been communicating and are setting up a survey to assess mentorship expectations, wishes.

YAF Connection: trying to get it distributed.

Trying to get list of programs in New England together to post on the website. Nicole attended the speed mentoring in June at BSA and got great feedback from that. Any community could do this (another one at BSA is Sept 20).

Greg S moved to approve a request for a second term for Nicole. Chris moved, Glenn Gregg seconded. Approved.

If YARD is a voting member, then the AIANE Board would appoint that person. NM will confirm if that is indeed the case.

Michael Hoffmann moved to approve a change in the language of bylaw item 3.1.1.1. to add YARD as a voting member of the AIANE Board. Seconded by Mike Warner. Approved. Will be voted on at AIANE Annual Meeting.

#### **7. Budget**

The board discussed various approaches for the next few year's budgets. The Ex Com will meet and work on this. DHJ noted that at Chapter level, we must submit dues numbers by mid September to AIA. So the study needs to be communicated to chapters for consideration asap. Therefore, Ex com will meet within next two weeks to the 2013 budget and a plan for the next five years. Phased escalation is preferred.

### **8. College of Fellows Representative**

Speed mentoring at BSA was very successful. CT Fellows have been involved in socially conscious things such as Canstruction and Habitat for Humanity. They are trying to be as supportive as can to Emerging Professionals and Young Architects. The mentoring program is more successful in other parts of the country than in the northeast. New England group is standing ready and have lots of volunteers.

Discussion on emerging professionals:

COF and Young architects had breakfast at NO convention and it was a very good experience.

Mike Davis: Mentors have to go to mentees space, doesn't work the other way.

Nicole: not much push from firms to people to get people involved.

Dale: this subject is worth discussing in each component.

We're seeing drop in involvement and not enough push from firms to do so.

Diane: is it related to young people not moving through the licensing process.

Chris Walsh: it's not just architecture. Young people also are not voting. It's an engagement and community issue. It's a great conversation to have. But don't take it personally...

GA: AIA Board talks about this issue all the time.

The YA survey should find out where people's heads are on this matter.

PK: value in AIANE as a group supporting some kind of activity. Diane: look at mission statement of AIANE that would not fall within the mission statement.

Sho Ping Chin is part of women principals group. They are also frustrated also in developing connection with emerging professionals. National Summit is coming up, however, and around these summits there is great networking. Need to plan programs way ahead and have an agenda people can look at to make them successful.

On NE website, maybe a calendar for all events in entire region.

How to get young people to the table and engaged. Casey talked about the many alternative career tracks for those out of architecture school. Those out of school don't actually see themselves as an architect.

Conclusion: Should keep up conversation about strategies to engage emerging professionals.

### **9. Small Firm Roundtable**

Bill Whitlock attended the KLA convention (AKA the acronym convention) in Seattle. He noted that this was the second time that they had a real critical core.

Subgroups are working on various items:

Media — working on how to promote small firms and marketing themselves as a whole. They are putting together You Tube clips, getting videos from components all over the country. Could link from AIA websites. YaYa...You and Your Architect is a good resource.

Contract Docs — they are a liaison to AIA for small firm input in document development. Feel like they've been heard. Also talked about collaborative documents.

Practice Content — been talking about politics and young architects. YAF had six points about what you need to know and definitely need to know them in a small firm.

Developed a Small Firm Management document. It is on the website. Would be useful with YAF.

Components Group — created a package that will be distribute to chapters that gives subjects you could give presentations on in your components that would help small firms. They will include learning objectives for CEUs.

A lot of work is ongoing. One of best things is sitting at the table and feeling that they have a voice. They will meet twice this next year, at KLA and a separate meeting TBD, but won't meet at Grassroots.

Terms for his position are in a 2-year cycle, so they need to figure out how to start staggering that. Bill will find out about the stagger. Bill is willing to stay on, he was appointed mid-term, has not had a full term. MH moved to have Bill serve a second two-year term. Seconded by Chris Walsh seconded. Approved.

### **10. Policy**

Reserve Fund:

We as an organization are not as subject to the vagaries of the business cycle. Why hold on to money we're not going to need or use? We just need to keep enough to get through bad times.

MH proposed the following policy: "The AIANE Reserve Fund should contain approximately 50% of the operating expenses, annualized over a five-year period." Seconded by Casey. Approved.

Reimbursement:

Discussed adding a statement to our policy on various reimbursements to conferences, meetings, and convention on the responsibilities of the Board reps who are funded.

DD moved to add the following to the current Reimbursement policy:

"Requirements: Members who receive funding for the above conferences and meetings are expected to attend the appropriate meetings at each and make a report to the AIANE Board.

Seconded by Mike Warner. Approved.

### **11. Bylaws**

Board wishes to change the secretary/treasurer's position to be elected not appointed: Strike Section 5.1.2.2.3 and add secretary/treasurer to positions that are elected position by the membership, section 5.1.2.2.2. MH made a motion is to make the sec/treasurer an elected position by the membership and to change the by laws to reflect that. CW seconded. Approved. CI will run by Jay Stephens for review.

The By Law changes will be presented at the Annual meeting for voting.

### **12. Financial reports**

Board reviewed financial reports.

### **13. Adjourn**

Mike Warner moved to adjourn at 2:59 pm, Chris W seconded. Approved.

Greg Spiess followed up with invitation to contact RI's Disaster Committee for help with getting these teams set up and working.